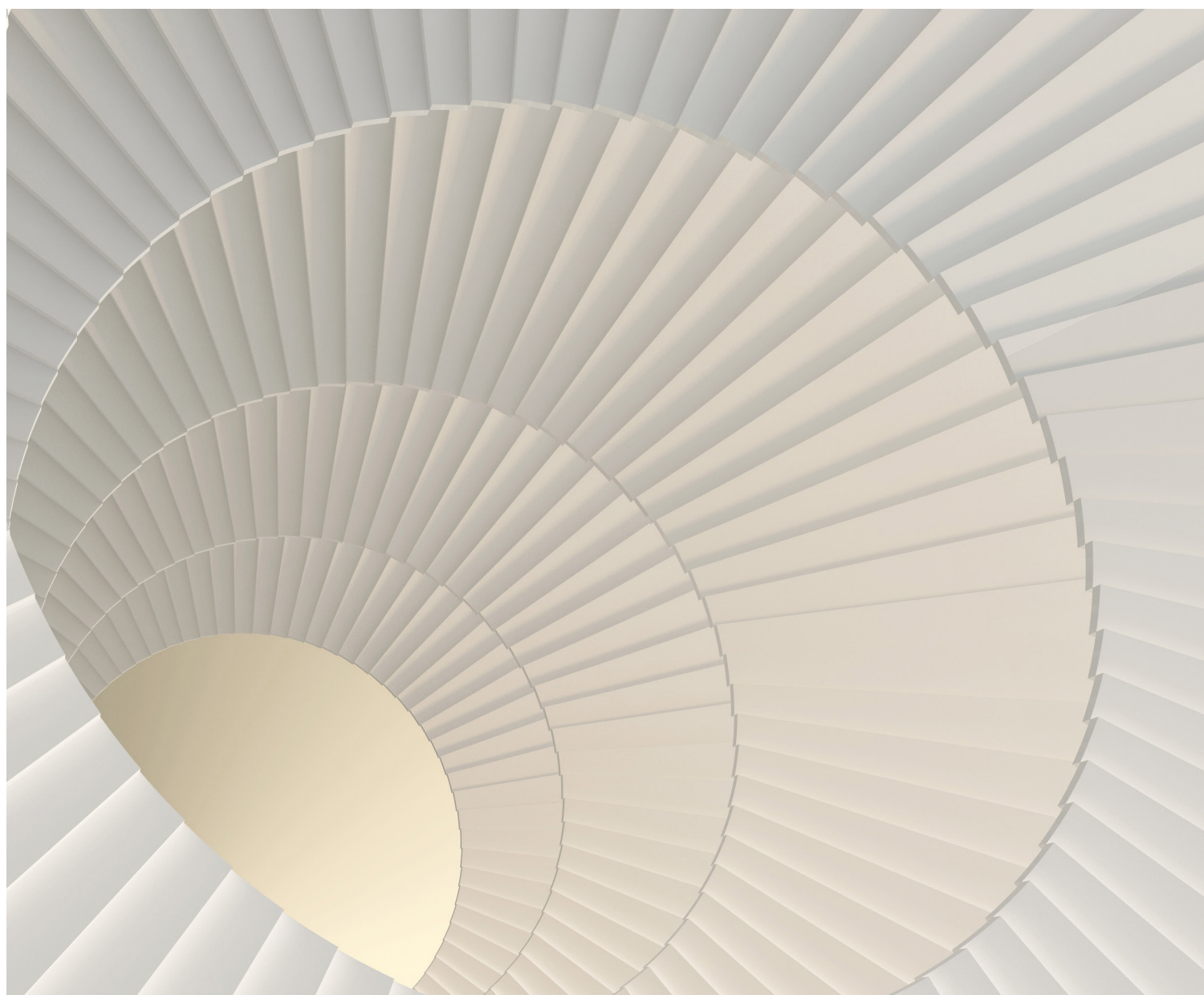


ACCOUNTING & OUTSOURCING SERVICES

MAZARS IN CHINA



TIRED OF HANDLING YOUR ACCOUNTING AND TAX COMPLIANCE BURDEN?

OUTSOURCE IT TO MAZARS...

In China, we have a **dedicated team of professionals** driven by delivering high quality client service whether you are a small, medium or large company.

Based in Beijing, Shanghai and Guangzhou, our team of Chinese, English, French and Japanese speakers is well equipped to serve clients' needs in bookkeeping, reporting, local or transnational consolidation as well as compliance with the complex Chinese legal and fiscal regulation.

Our team has experience in assisting foreign companies, from start-ups to larger firms across a wide range of industries, in their development on the Chinese market.

OUR GLOBAL INTEGRATED SERVICES



» **Cross border outsourcing solution with a single point of contact**

» **Access to a team of professionals across all jurisdictions**

» **Consistency of deliverables and quality of service worldwide**

» **Flexible and cost effective solutions**

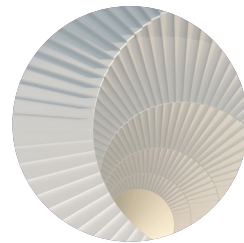
» **Complete assurance in an increasingly complex environment**

OUR SERVICES



BOOKKEEPING

- » Bookkeeping and accounting (either using your own software or ours)
- » Preparation of financial statements
- » Preparation of year end accounting file for auditors
- » Tailor-made charts of accounts



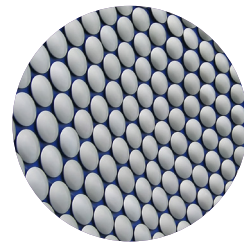
REPORTING

- » Group reporting and management accounts
- » Consolidation reporting package
- » IFRS reporting package



PAYROLL

- » Payroll administration, payments and related returns
- » Individual income tax
- » Social welfare declaration



TAX COMPLIANCE

- » Monthly VAT and surcharges declaration
- » Quarterly income tax declaration
- » Yearly corporate income tax filing
- » Withholding taxes



SECONDMENT / TEMPORARY PROFESSIONAL ASSISTANCE

- » Secondment of interim finance and accounting personnel at all levels
- » Complex accounting and financial management projects

PRACTICAL STEPS TO SETTING UP A BUSINESS IN CHINA



1. PRELIMINARY STAGE

- » Feasibility studies
- » Support in preparing a business plan
- » Location studies
- » Financing options



2. COMPANY SET UP

- » Company formation
- » Negotiations with banks / opening bank accounts
- » Tax planning
- » Structuring



3. COMPANY SUPPORT

- » Corporate secretarial services
- » Bookkeeping and reporting
- » Supervision
- » Secondment
- » Payroll administration
- » Tax compliance and reporting
- » Immigration services

5 REASONS TO CHOOSE MAZARS' ACCOUNTING & OUTSOURCING SOLUTIONS

1. ACCESS TO PROFESSIONALISM

Systems and processes implemented on an ad hoc basis as your business has grown may no longer fit. Mazars offers a professional and accountable service tailored to your needs.

2. CONTINUITY OF SERVICE

The absence or departure of staff can be disruptive to your business. By outsourcing to Mazars we can guarantee continuity and quality of service.

3. FLEXIBILITY IN RESOURCING AND SKILLS

Business can be unpredictable; you may need additional resources or specific skills in the short or long term. Mazars is able to provide a team of professionals tailored to your specific needs.

4. ACCESS TO EXPERT ADVICE

Implementing internal processes is not always easy and is often time consuming. Mazars is able to provide expert advice and share best practice in your industry sector, adding value to our relationship and your business.

5. COST CONTROL

Outsourcing is a great way to cut costs. It can reduce your recruitment, training and retention expenditure so that you can focus on your core activity.

Mazars is present in 5 continents.

CONTACTS

Mazars Accounting & Outsourcing Services

Thomas Chen
Partner, Head of Accounting & Outsourcing Services
Tel: (+86 21) 6168 1088 #201
Email: thomas.chen@mazars.cn

Beijing

901 Citychamp Building
No.12 Taiyanggong Zhonglu - Chaoyang District
100028 Beijing
Tel: (+86 10) 8429 8078

Julia Zhen
Partner
Tel: (+86 10) 8429 8078 #238
E-mail: julia.zhen@mazars.cn

Guangzhou

1308, Grand Tower
No. 228 Tianhe Road - Tianhe District
510620 Guangzhou
Tel: (+86 20) 3833 0235

Joan Wu
Senior Manager
Tel: (+86 20) 3833 0235 #210
E-mail: joan.wu@mazars.cn

Shanghai

8th Floor, One Lujiazui
No. 68 Yin Cheng Middle Road
200120 Shanghai
Tel: (+86 21) 6168 1088

Margot Han
Senior Manager
Tel: (+86 21) 6168 1088 #277
E-mail: margot.han@mazars.cn